



School Fee Information - 2021

Below you will find information on :

- ❖ Tuition fees
- ❖ Building Levy
- ❖ School Based Charges:
 - Administration Fee
 - General Resource Fee
 - ICT Levy
 - Year Group Levy
- ❖ Optional extras
- ❖ Methods of Payment
- ❖ When payment is due
- ❖ Difficulty paying fees
- ❖ Current Fee Schedule

Please note:

- ❖ Many families choose to commence **payments in advance**, beginning in November for the following year, so as to reduce their weekly or fortnightly amount.
- ❖ Payment by regular instalments is acceptable as long as your account is settled by the end of November.
- ❖ **B-Pay is the preferred method of payment.** If scheduling periodic BPay payments, please ensure your account is paid by the due dates indicated in the instalment schedule on your statement.
- ❖ Year 12 students must have their accounts finalised by 15 August.
- ❖ All extra-curricular music tuition is payable directly to the tutor.
- ❖ All extra-curricular sport is payable up front via online Signmee booking app.

DESCRIPTION OF FEES

TUITION FEES per student

The Archdiocesan **Tuition Fees** are set and collected by Sydney Catholic Schools and approved by the Archbishop of Sydney. The approved increase for 2021 is 2.5%.

The Sibling reduction for a second child is 10%, third child 35% and the fourth and subsequent children of a family will not be charged tuition fees. However, all school based fees will apply.

The Archdiocesan Tuition Fees will continue to provide for emergency ambulance transport via our group policy with NSW Ambulance Service and **student accident insurance** cover through Catholic Church Insurances Limited. This 24 hour cover is for school activities during school hours and other approved school activities outside school hours such as school camps, school sports and work experience.



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BUILDING LEVY per family

The Archdiocesan Building Levy is set and collected by Sydney Catholic Schools and approved by the Archbishop of Sydney. The approved increase for 2021 is 2.5%.

Families will only be charged the Building Levy at their eldest child's school within the Sydney System. This fee covers the servicing of loans and provide for future capital works.

Annual School Based Charges

Increases in school based charges are also restricted by the Archbishop to no more than 2.5% for 2021.

All School based charges are billed in term 1. Year 12 formal tickets are billed with Year 12 fees.

No further excursion, Incursions, curriculum electives or sport are charged.

For 2021, St Clare's College Waverley Finance Committee has approved the following School Based Charges:

ADMINISTRATION FEE per student.

The Administration Fee covers the cost of teaching resources for all courses. It also provides:

- Covers the cost of general utilities (phone, electricity, water, gas) rubbish removal, building Insurance and cleaning & maintenance.
- Covers the upgrade of equipment within the College

GENERAL RESOURCE FEE per student.

The Resource Fee covers the cost of teaching resources for all courses. It also provides:

- The College Year Book.
- The College Diary.
- Library Research Programs, copyright licenses and photocopying rights.
- Library running costs (including a library management system, provision of the Smart Card (Year 7) and audiovisual materials.
- It contributes towards the provision of consumables eg, the printing of student handbooks, school reports and letters to the College Community.

ICT LEVY per student

- Contributes towards software licensing, Internet charges, provision of hardware and audio visual needs across the College.

EXCURSION/INCURSION FEE per student

- Camps and Retreats
- Reflection days
- All excursions & Incursions.
- Guest speakers and seminars
- Feast days
- Provision of weekly Physical Activity Program and the transportation to sporting venues.
- Electives
- Online resources and platforms
- Sports events including NSW CCC and CGSSSA



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WHEN IS PAYMENT OF FEES DUE?

Sydney Catholic Schools permits payment by instalments – annually, per term, monthly, fortnightly or weekly. Your statement will now indicate the due date according to your chosen instalment plan. Where no instalment has been chosen, the default option is per term and those due dates are shown on your statement. We ask parents to set up a regular payment **via Bpay** for nominations of Monthly, Fortnightly or weekly payments.

What if I am experiencing difficulty paying my fees in full?

The Archbishop asks Sydney Catholic Schools and School Principals to ensure that the systemic schools of the Archdiocese continue to be affordable, accessible and sustainable for families who are seeking a *Catholic* education for their children. No Catholic child will be denied a Catholic education through **genuine inability to pay in full**. However, such inability needs to be **substantiated** and the College does not have an infinite capacity to accommodate all those who would wish to seek fee relief. Parents who are experiencing genuine financial hardship are asked to contact the College Bursar.

How can you help yourself manage your account?

(i) Some try to save up the full amount to pay in full but then find that there is always another emergency to consume that saving. So we recommend

- **Pay smaller amounts often.**
- **Our instalment payment method is BPay. Be disciplined in your commitments.**
- **Start early, for example, in November the previous year – the earlier you begin regular periodic payments, the smaller the amount of each payment.**

(ii) Contact the finance office immediately if a serious unforeseen event occurs so that we can work out a management plan with you from the start. Don't wait for us to contact you after a lengthy period of no payment.

(iii) If you are a low income earner or have extraordinary expenses that most others don't have, contact us early in the year to see how we can help you.

Optional extras

There will be additional charges for all optional events such as Vocational Education, Immersions and Overseas trips, Year 12 Jerseys, Duke of Edinburgh and extra-curricular activities. These must be paid up front. The Year 12 Graduation Dinner will be billed to the Year 12 fees in Term 1.

Optional excursions

From time to time students are offered the opportunity for more expensive excursions such as overseas excursions. It must be remembered that only a minority of students attend these excursions. They are entirely optional. Where there is a history of difficulty in payment of school fees in full and in a timely manner, a student will not be permitted to participate in these optional excursions. The issue is one of priority and commitment.

St Clare's College celebrates the end of Year 12 with a Graduation Dinner. There is a supplementary letter for Parents/Guardians of students in Year 12 in relation to outstanding accounts and attendance at the Year 12 Graduation Dinner. Graduation Dinner tickets are billed to Year 12 fees however payment of fees will be allocated to the Schools fees first. Both school fees and Graduation tickets must be paid by 15 August.



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FEE SCHEDULE FOR 2021

Tuition Fees-Annual

Years 7 and 8 - \$1917 Years 9 and 10 - \$2125 Years 11 and 12 - \$2831

Sibling reduction on Tuition Fees applies to students in systemic schools as follows:

2nd child 10% discount 3rd child 35% discount 4th and subsequent child 100% discount

Resource Fees and Levies

Building Levy (per family)	\$798
Administration Fee	\$820
General Resource Fee	\$1070
ICT Levy	\$545

Year Group Charge

Year 7-\$1300 Year 8-\$820 Year 9-\$1250 Year 10-\$950 Year 11-\$1060 Year 12-\$810

Year 12 Graduation Dinner Tickets x 4 \$560 (Billed separately to Year 12 fees)

Elective-Vocational Education Fee (VET) Years 11/12 \$305

Annual Fees for 1 student

Year 7-\$6,450 Year 8-\$5,970 Year 9-\$6,608 Year 10-\$6,308 Year 11-\$7,124 Year 12-\$6,874

Due Date Term 1 - 28th February Term 2 - 15th May Term 3 - 15th August

Enrolment application fee \$200

Enrolment acceptance fee \$300

Fees are payable in full before the due date unless prior arrangements have been made with the College Principal. A detailed statement of your account will be issued at the start of Term 1 with a reminder issued each term 2 and 3. Fees may be paid by cash, cheque, B-pay or credit card. Only Mastercard and Visa are accepted. Fees can be paid annually, by term (3), monthly or fortnightly. All fees are automatically issued by term payment. Please contact the accounts office if you wish to change to monthly or fortnightly instalments.

Split fees

As per SCS fee policy, fees will not be split for separated families. The fee payer and percent of fees payable by each parent is a private agreement between those parents. A copy of the fee statement will be sent to both parents and both will be liable for payment. The College will not be involved in who is liable for payment and will chase both parents for outstanding fees.

Overdue fees

Any fees 6 weeks or more overdue will be referred to the Fee Support Unit at Sydney Catholic Schools for collection.