BRING YOUR OWN DESIGNATED DEVICE

(BYODD)

POLICY

2019

Parent and Student Copy

St Clare's College
BRING YOUR OWN DESIGNATED DEVICE (BYODD)
POLICY

FOREWORD:

Principal Message

Dear Parents and Carers,

As technology becomes more deeply integrated into life, work and learning, St Clare's College Waverley continues to seek to provide learning opportunities which reflect this reality and which give every advantage to our students to learn and grow into their present and future digital world.

Digital devices, used in integrated and meaningful ways, can be powerful tools for enhancing learning. By providing students with one to one access we endeavour to achieve high engagement and deep learning. We aim to create a learning environment that is supported by continuously evolving, creative and collaborative processes. These are focused on enhancing student achievement through engagement and individualised learning opportunities. We hope to develop in our students skills which will assist them in the future, these include:

- Questioning Skills
- Communication and Collaboration Skills
- Creative Thinking Skills
- Reflective Skills
- Critical Thinking and Problem Solving Skills
- Multimodal Literacy Skills

Since 2013 the College has participated in a 1:1 laptop hire program. The 1:1 laptop program was originally funded under the Commonwealth Government's Secondary School Computer Fund as part of the 2009 Digital Education Revolution. That funding ceased at the end of 2013 and Sydney Catholic Schools announced that its funding for the 1:1 laptop hire program ended in 2016. As a result, St Clare's College has implemented a Bring Your Own Designated Device Policy (BYODD) from the beginning of 2016. **BYODD will apply to all new students joining the College.**

The following devices have been designated for use at the College:

- Apple MacBook
- Apple MacBook Air
- Apple MacBook Pro

We are grateful for your support and wish your daughter all the best for her future education. If you have any questions about this program, please contact the College.

Yours sincerely,

Antoinette McGahan
College Principal

Rationale: BYODD

What is a BYODD program?

"Bring your own device (BYOD) refers to technology models where students bring a personally owned device to school for the purpose of learning. A personally owned device is any technology device brought into the school and owned by a student (or the student's family), staff or guests" (Alberta Education, 2012). Put simply, BYOD is a solution where students quite literally bring their own device to school in order to access the internet and/or school network by WiFi, be it a smartphone, tablet, laptop or other device. (NSW DEC BYOD Review 2013)

Derived from this is a BYODD model where the device, or limited choices of device, used by the student is designated by the College.

Why BYODD?

At St Clare's College, our vision for learning fosters a love of deep learning, encourages students to think critically and creatively and provides a foundation for authentic learning. All students will have the opportunity to engage in learning that incorporates real-life experiences, technology, and tools that are already familiar to them.   Learning is enriched through interactions with community members. The effective use of technology can support this vision for learning and can thereby bring authentic learning into the classroom.
(Horizon Report, 2015, p.5)

A BYOD/BYODD program aims to better provide for the learning needs of each student. This program offers a truly personalised learning experience, where the student assumes responsibility for their own learning, becomes a knowledge creator and manager, and an active and informed citizen.

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BYODD - Bring your own Designated Device

This program is for students at the College. The designated device for this program is as follows:

- Apple MacBook
- Apple MacBook Air
- Apple MacBook Pro

The device you choose must also comply the the specification list below.

SPECIFICATIONS FOR BYODD

Wireless Connectivity Wireless connectivity is essential for any BYOD device. The chosen device must support the following standards: ➔ The device must support 5GHz wireless networks. ➔ The device must support the 802.11a/b/g/n optionally 802.11ac wireless protocol.	**Operating System** The chosen device must be running either the current version or the previous version of the following operating systems: ➔ Apple Mac OS X 10.13. or later
Battery Life **Minimum 6 hours** Chosen devices need to maintain a consistent charge for the entire school day.	**Storage Requirements** Minimum RAM requirements ➔ 4 GB Minimum Hard disk Requirements ➔ 128GB
Hardware Features **Required** ➔ Camera/Microphone ➔ Keyboard	**Screen Size** Recommended size 11"-15" displays

Important Considerations
- ➔ **Cost:** Base your decision on the learning needs of your child particularly for Senior Students.
- ➔ **Casing:** An important accessory. The case should provide a barrier to potential breakages.
- ➔ **Insurance:** Devices can become lost or broken when transported. Ensure your contents insurance policy covers these circumstances.
- ➔ **Warranty:** It is strongly recommended that the device include an on-site warranty for the useful life of the computer.

STUDENT CENET USER ACCOUNTS

A student CENet user account is required for students and staff to connect to the College/CEO Internet. The College does not control or administer these accounts. Any forgotten passwords, expired passwords and forgotten security questions are controlled via the Sydney Catholic Schools (SCS) ICT Helpdesk.

To reset a password students need to see the College Internet Support Officer or the College Librarian. They will notify the SCS IT Helpdesk who will reset the password and then notify the College. This process usually takes only a few hours. It is the responsibility of the student concerned to return to the College Internet Support Officer or the College Librarian to receive their updated password.

If you are a student from a school outside of the Sydney Catholic School system:
- You will be issued with a new CENet account. Students in Year 7 will take part in a boot camp at the beginning of Term 1 in order to learn about connecting to the College internet.
- New students in Years 8 - 12 need to attend the College Library in order to receive their accounts.
- These new accounts will be available at the start of Term 1 depending on SCS demand.
- Students enrolling late at the College may experience a short delay in receiving their accounts.

If you are a student from an SCS school:
- You will already be issued with a CEnet Account.
- It is important that you do both of the following -
    1. Ensure you reset your security questions.
    2. Reset your password.

BAG SPECIFICATIONS
A bag or case is a very important item to protect the device while in a school bag and while carrying the it around the College. It is recommended that the bag should have a shoulder strap or handle and be sturdy enough to protect the screen of the device.

INSURANCE:
The device should have an appropriate level of insurance cover. This is the responsibility of individual families.

REPAIR PROCESS:

The College can facilitate the process for repair to a device should it be required.

The process to follow is:

- The owner of the device seeks advice from the College Internet Support Officer who will advise on the best option for repair.

- The owner of the device will be issued with a St Clare's BYODD Repair form if repairs can be arranged onsite..
- The student brings the **computer** to school and gives it with the St Clare's BYODD Repair form to the College Internet Support Officer before school the following morning. (**The College Library Staff will not accept a machine without the completed form.**)
- A loan device will be issued to the student (subject to availability) while their device is being repaired, this will be loaned for a maximum of two weeks.
- The College provides a workspace for the technician.
- The College Internet Support Officer will return the device to the student after the technician has repaired it.
- iPads are also available for loan on a daily basis for students whose device may be experiencing technical difficulties.

What is The College **Internet Support Officer forbidden to do?**

- The College Technical Support Staff cannot recommend a location to purchase a device.
- The College Technical Support Staff cannot recommend a place to repair any out of warranty damage.
- The College Technical Support Staff may not undertake **any** repairs to a BYODD device.
- The College Technical Support Staff may not have **any** discussions with the technician who repairs your computer.