



St Clare's College

July 2019

Dear Year 12 Parents / Carers,

It is with sadness and excitement that I am writing to you regarding the arrangements that will take place as your daughter nears the completion of her secondary schooling. The following outlines the various events that your daughter will be involved in as we prepare to farewell her from St Clare's College, additional relevant dates have been added for your information.

Date	Event &/or Activities
Mon 22 July 2019	Staff Professional Learning Day. No lessons today.
Mon 5 Aug 2019	Society and Culture Personal Interest Project due today as set by NESAs.
Mon 5 Aug - Mon 19 Aug	Year 12 Trial HSC exams. Students are to attend all exams in full College uniform.
Thu 15 Aug 2019	<p>This year the Year 12 Graduation Dinner is at Doltone House, Darling Island. This is a formal function for your daughter, parents and your daughter's partner only (4 tickets per student). This is not a function just for your daughter, girls will not be permitted to attend without their parents.</p> <p>Payment for the Graduation Dinner tickets have been included as part of your daughter's school fees for 2019. Each family has been billed for 4 tickets. Tickets are \$140 each. The girls are welcome to invite a partner, however, this is optional. If your daughter is not bringing a partner, you will need to request a refund in writing to Accounts.</p> <p>All outstanding school fees need to be finalised by 15 August, with the exception of those families that have payment plans in place, for attendance at the Graduation Dinner to proceed. Note however any parent on a payment plan will need to pay for the Graduation Dinner tickets in full before the formal. A separate letter will be sent to those families.</p> <p>The Year 12 Graduation Dinner will take place from 6.30pm until 11pm at Doltone House, Darling Island, 48 Pirrama Road, Pyrmont. A three-course meal is included in the price of each ticket. Please note that students will not be permitted to leave the venue early. The finish time is 11pm.</p>
Mon 19 Aug 2019	Trial HSC Exams end today. Textiles and Design Major Projects due as set by NESAs.
Tue 20 Aug 2019	Lessons resume for Year 12. All Year 12 students are expected to be at school.
Wed 21 Aug 2019	Art and Design Exhibition Opening: St Clare's College, 6pm start.
Thu 22 Aug 2019	Year 12 HSC Drama Performance Showcase at St Clare's, 5:30pm start.
Fri 23 Aug 2019	<p>St Clare's Day - All students are expected to be at the College for this significant feast day in our College Calendar.</p> <p>Today is the final day for submission of the form by students with information regarding their participation in school events, achievements and awards. This information will be included in their College reference.</p>
	English Extension 2 Major Works hand in as set by NESAs.



St Clare's College

Date	Event &/or Activities
Mon 26 Aug - Fri 6 Sep	Drama Projects and Performances as set by NESA.
Thu 29 Aug 2019	Design and Technology Major Works due today as set by NESA.
Mon 2 Sep 2019	Visual Arts HSC Major Works due today as set by NESA.
Thu 5 Sep 2019	Senior Musical Recital at St Clare's, 5pm start.
Mon 9 Sep 2019	Graduation Dinner tickets will be available for collection from Mrs Belinda Dixon.
Mon 9 Sep - Sat 21 Sep	Music submitted work and performance as set by NESA.
Tue 17 Sep 2019	Yr 12 Waverley vs Yr 12 St Clare's Netball game - lunch time.
Wed 18 Sep 2019	St Clare's Staff vs Yr 12 St Clare's Netball game - lunch time.
Fri 20 Sep 2019	<p>Year 12 Graduation Dinner – Year 12 students are not expected to be at school on this day. No lessons for Year 12 students today.</p> <p>Year 12 Graduation Dinner will take place from 6.30pm until 11pm at Doltone House, Darling Island, 48 Pirrama Road, Pyrmont.</p>
Mon 23 Sep 2019	Last day of formal lessons for Year 12. Homeroom and lessons 1 to 5 as per the timetable.
Tue 24 Sep 2019	<ul style="list-style-type: none"> ● Lessons 1 & 2 – Presentation of Awards Practice & Morning Tea set up. ● Thank You Morning Tea for Staff hosted by Year 12 students - Garden. Recess will be extended to 40 minutes. ● Lesson 3 – Graduation Mass Practice at Mary Immaculate Church Waverley. ● Lesson 4 – Final cleanout of lockers. ● Lesson 5 – Year 12 Farewell House Assemblies <p>For all practices, Year 12 students are required to wear their full College uniform, including their blazer.</p>
Wed 25 Sep 2019	<ul style="list-style-type: none"> ● Lessons 1 & 2 – Complete an Exit Survey, finalise NESA email changes, final preparations for College Assembly, Graduation Mass & Presentation of Awards. ● Lessons 3 & 4 – College Farewell Assembly. ● Year 12 are dismissed following the Assembly – approximately 1.00pm. ● 4.00pm sharp – Year 12 meet at school in full College uniform. ● 4.30pm – Graduation Mass at Mary Immaculate Church. ● 5.45pm – 6.30pm Light Supper will be served back at school. ● 6.30pm – Presentation of Year 12 Awards in San Damiano Hall. <p>For all practices and the College Assembly Year 12 students are required to wear their full College uniform, including their blazer. The expectation is that the girls will wear their navy tights for this occasion.</p> <p>The Graduation Mass is regarded as a significant memorable event for Year 12 students and an opportunity for staff, parents and other members of the community to offer prayers for each student.</p>



St Clare's College

Date	Event &/or Activities
Thu 26 Sep – Fri 27 Sep 2019	No lessons for Year 12 – Year 12 students are not required to be at school during this time, however, their course teachers will be available to give assistance to individuals or groups of students during the usual timetabled lessons.
Mon 30 Oct - Fri 11 Oct Mon 14 Oct - Wed 16 Oct	School Holidays & Year 12 Stu-Vac. This is a time of continued study for students to consolidate final preparations for their HSC examinations. Whilst, Year 12 students are not required to be at school during this time, their class teachers will be available to give assistance to individuals or groups of students during the usual timetabled lessons up until their HSC exam. Individual teachers may offer tutorials during these weeks and for their classes, full attendance is expected but not compulsory.
Thu 17 Oct - Tue 12 Nov 2019	HSC Examinations. Please ensure that your daughter is well prepared for each exam. Timetables have already been distributed to each student. Students need to return any books or resources they have borrowed from the school by taking them directly to the Library. Teachers are available to assist students up until their final HSC exam.
Wed 11 Dec 2019	St Clare's College Presentation Evening - Whilst this is not compulsory for Year 12 students, they are warmly invited to attend this event.
Wed 18 Dec 2019 (Tue 17 Dec - HSC Results available, Wed 18 Dec - ATARs released)	Morning Tea to celebrate HSC results at 10.30am in the College Garden. We hope that all the St Clare's 2019 HSC students will come together to celebrate their achievements and the end of their HSC exams. College References will be available for collection from the College on this day. Students are invited to share in confidence their ATARs. These will not be published, but rather contribute to our collection and analysis of data. We are always grateful to those girls willing to share this information with us. There will be a form made available to those students wishing to participate.
Fri 7 Feb 2020	HSC 2019 High Achievers Assembly – At this Assembly we recognise the girls who have been named as Distinguished Achievers in 2019. The Assembly will be held in the College Hall starting at 9.50am.

Returning College property. Students are required to return any resources that belongs to the College by their last HSC exam or before. These may include library books, resources loaned etc...

Laptops

Students will be keeping their laptops, however, before this can happen finalisation of laptop software checks will take place. This means any school loaded software will be removed in line with licence agreements.

Sale of Uniforms

If your daughter's uniform is in good condition and you wish to sell it, you may arrange to place a notice listing details of the articles in the Clarion newsletter. The College Uniform Shop is not responsible for selling second hand uniforms nor does the College have the facilities to hold second hand uniforms. Some families may wish to donate uniform items to the Uniform Shop to be used at the College's discretion.

Ex-Students' Association

The College has an active Ex-Students' Association which all graduating students are encouraged to join. Information forms will be distributed to students.



St Clare's College

Fees

As previously mentioned, all fees must be finalised by Thursday 15 August. Families who have outstanding fees and who have not made arrangements for payment with the College will not be issued with Graduation Dinner tickets.

Non-payment of fees, or failure to keep to an agreed schedule of payments, may result in your daughter being unable to attend some end of the Year 12 celebrations. This may include the Year 12 Graduation Dinner as well as not receiving the documentation that is necessary to comply with Government requirements.

Finally...

These last weeks leading up to the HSC examinations are critical in your daughter's preparation for her HSC. It is important that she attends all lessons, completes all set work and refines her study schedule to take into account her HSC Examination timetable. I would also encourage her to work closely with her teachers in the lead up to her examinations.

Whilst this period is quite exciting with many celebrations planned, there is still a great deal of hard work to be done. The College and local police will not tolerate any student behaving in an unsafe or anti-social manner during Year 12 celebrations. **As the students have been advised, Year 12 "muck-up" activities are banned at St Clare's. Any student who either participates in such activities and / or encourages others to do so will:**

- **not receive a College Reference;**
- **be unable to attend the Graduation Mass;**
- **be unable to attend the Year 12 Graduation Dinner (even if tickets have been purchased);**
- **be unable to sit for HSC Examinations at our exam centre.**

They may also put their HSC at jeopardy. We anticipate and appreciate your support in this matter.

I hope that you and your daughter enjoy the remainder of her time at St Clare's. I look forward to seeing you at the various Year 12 festivities.

Yours Sincerely,

Mrs Antoinette McGahan
College Principal