



St Clare's College

Dear Parents and Carers

Thank you for your enrolment enquiry for your daughter at St Clare's College, Waverley.

Please find enclosed our Information Pack, including an Application for Enrolment for Year 7, 2023. We would be pleased to receive your application when the enrolments for 2023 open on 8 February 2021. Please note enrolment applications close on 1 April 2021.

Please ensure that you include all the documents outlined in the enclosed Checklist. This Checklist must be completed and returned with your Application. Applications that are incomplete cannot be processed until they are completed. Please note there is a non-refundable Enrolment fee of \$200.

Suitable applicants will be contacted by my Executive Assistant to arrange an interview time during Term 2 of 2021.

Should you have any further questions regarding enrolment, please do not hesitate to contact the College on 02 8305 7100 or email enrolments@syd.catholic.edu.au.

Yours sincerely

Mrs Kerrie McDiarmid
PRINCIPAL



St Clare's College

Enrolment Application Checklist

Student Name: _____ Year of Enrolment: _____
Year Group : _____

Please ensure you have included copies of all supporting documentation listed below with your Application.

- Birth Certificate
- Baptism Certificate
- Parish Priest Reference (if applicable)
- Photo identification for both enrolling parents
- Copies of any family law or other relevant court orders (if applicable)
- Copy of Australian Citizenship Certificate OR passport of child (if both parents are born overseas)
- Copy of current passport and current visa **for students who are not Australian citizens**
- Recent NAPLAN Report
- Recent School Report
- Copy of recent Fee Statement from current school (evidence of payment of fees)
- Relevant medical information including clinical/educational Assessments
- Immunisation Certificate

\$200.00 Application Administration fee * (non-refundable)

Payment can be made by cash/cheque to the College office or by credit card.

If paying by Credit Card please complete the following:

- Master Card Visa Card

Name _____

Card Number _____ Expiry Date _____

** There is an additional \$300.00 Confirmation of Enrolment fee (non-refundable) upon Offer and Acceptance of a place.*

OFFICE USE ONLY	
Enrolment application fee	\$200.00
Date	
Receipt No.	



St Clare's College
Waverley

St Clare's College

Membership/Involvement in the Parish Community This form supports the Sydney Catholic Schools Enrolment Process

Please complete this form and present it to your Parish Priest or Pastor at your local church for endorsement. **The Priest/Pastor will return it directly to St Clare's College, Waverley.**

Reference for a student submitting an application for enrolment at **St Clare's College, Waverley** for Year _____, 20 ____.

Student's Name: _____

Parent's Name: _____

Address: _____ Postcode: _____

Current Primary School: _____

Please tick the appropriate comment.

The family is:

- well known to me
- known to me
- to me

I consider the student herself to be of:

- exceptional calibre
- very reliable character
- sound character
- acceptable character
- unacceptable character

and

- is exemplary in participation in church life
- is actively involved
- generally participates
- does not participate

and

- it gives me great satisfaction to recommend her
- I have pleasure in recommending her
- I am happy to recommend her
- I have no further comments to make
- I would not recommend her

Please tick the box that most accurately describes the family's attendance at Sunday Mass/Service:

- Weekly Monthly Occasionally Christmas/Easter only N/A

Other remarks:

Signed : _____ Date: _____

Parish : _____